

PAKISTAN POST
OFFICE OF THE DIRECTOR ECO POSTAL STAFF COLLEGE, ISLAMABAD
Awan-e-Sanat-o-Tajarat Road, Near Taleemi Chowk,
Sector G-8/4, Islamabad

No.PSC/Genl.1-5/2016-17
Dated: 06 -02-2017

TENDER NOTICE

For Purchase of Digital Conference System, Public Address System and Sound System

Sealed Tenders/bids are invited from the distributors/authorized dealers registered with Sale Tax department having NTN number for procurement of digital conference system /public address system and sound system during financial year, 2016-17.

1. Hardware demand under the terms and conditions mentioned is given as follows: -

Items	Desk Mikes Qty.	Collar Mikes. Qty.	Wireless Mikes Qty.	Amplifier Qty.	Speakers Qty	System	Rostrum
Total	17	02	04	01	04	01	01

The terms and conditions mentioned as under: -

2. Bidding will be made under PPRA-2004
3. The tender documents and specifications may be obtained from office of the Admin Officer ECO Postal Staff College, Sector G-8/4, Islamabad during office hours on production of original receipt for Rs.500/- per set (Non-refundable) deposited in any post office under head *Unclassified Receipt" in form ACG-67.
4. Separate Technical and Financial bids should be furnished to the undersigned up to 11:00 am on 23-02-2017. The Technical bids will be opened first on the same date at 11:30 am by the Technical Committee ECO Postal Staff College, Islamabad in the presence of bidders or their representatives.
5. The evaluation process of the technical bids will include a demonstration of the equipment from 12:00 noon to 01:00 pm.
6. The financial bids of only those firms will be opened at 02:00 pm on the same day whose technical bids are found complied with the requirements.
7. A demand draft for 2% of the Total bid as an earnest money be deposited in favour of Director ECO Postal Staff College, Islamabad and should be attached otherwise the tender will not be accepted. Bank cheques are not acceptable.
8. The rates quoted should be inclusive of all the taxes.

9. At least five years replacement warranty for the whole system is required.
10. The quoted prices should remain valid during the financial year 2016-2017.
11. The installation of equipment at the auditorium of the ECO Postal Staff College Islamabad will be the responsibility of the vendor (Turnkey basis).
12. Completion of work within 07 days after issuance of work order.
13. Vendors should avoid offering various options/alternate/code is in the bids and required to quote only those item which strictly confirm to the specifications otherwise the whole bid will be rejected
14. The equipment quoted on specified form will only be accepted.
15. Following documents should be attached with the tender:
 - i. Copy of valid authorized dealer certificate
 - ii. Copy of National Tax Number certificate
 - iii. Sales Tax Registration Certificate.
16. The department reserves the right to accept or reject any or all tenders or a part of the tender, the reasons of which will be communicated to the vendor, if required.
17. This tender is available on PPRA as well as Pakistan Post Websites.


(Abdul Qayyum)
Administrative Officer
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