

**PAKISTAN POST**  
**OFFICE THE DIRECTOR ECO POSTAL STAFF COLLEGE, ISLAMABAD**  
**Awan-e-Sanat-o-Tajarat Road, Near Taleemi Chowk,**  
**Sector G-8/4, Islamabad.**

**No.PSC/Genl.1-5/2016-17**  
**Dated 10 -11-2016**

**TENDER NOTICE**

**For purchase of Sound System, Public Address System and Conference System**

Sealed Tenders/bids are invited from the sole distributors/authorized dealers registered with Sale Tax department having NTN number for procurement of sound system/conference/public address system during financial year 2016-17.

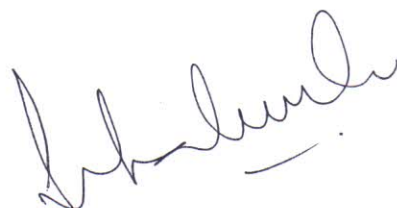
1. Hardware demand under the terms and conditions mentioned is given as follows: -

Items	Desk Mic. Qty.	Collar Mic. Qty.	Wireless Mic Qty.	Amplifier Qty.	Speakers Qty	System
Total	14	02	02	01	04	01

**The terms and conditions mentioned as under: -**

2. Bidding will be made under PPR-2004
3. The tender documents and specifications may be obtained from office of the Admin Officer ECO Postal Staff College, Sector G-8/4, Islamabad during office hours on production of original receipt for Rs.500/- per set (Non-refundable) deposited in any post office under head \*Unclassified Receipt" in form ACG-67.
4. Separate technical and financial bids should be furnished to the undersigned up to 05-12-2016 before 10:30 am . The technical bids will be opened first on 05-12-2016 at 11:30 Hours.
5. The technical bids of tender will be opened by the Technical Tender Committee of the office of the Director ECO Postal Staff College, Islamabad in the presence of bidders or their representatives present at the time.
6. During the process of evaluating technical bids a demonstration should be provided before opening of financial bids.
7. The financial bids of only those firms will be opened whose technical bids are found complied with the requirements.

8. A demand draft for 2% of the Total bid as an earnest money may be deposited in favour of Director ECO Postal Staff College, Islamabad and should be attached otherwise the tender will not be accepted. Bank cheques are not acceptable.
9. The rates inclusive of all the taxes.
10. At least three years comprehensive onsite warranty (labour, parts and service for the whole system is required).
11. The quoted prices should remain valid during the financial year 2016-2017.
12. The equipment installation at ECO Postal Staff College Islamabad will be the responsibility of the vendor.
13. Completion of work within 30 days.
14. Vendors should avoid offering various options/alternate/code is in the bids and required to quote only those item which strictly confirm to the specifications otherwise the whole bid will be rejected
15. The equipment quoted on specified form will only be accepted.
16. Following documents should be attached with the tender:
  - i. Copy of valid sole distributors/authorized dealer certificate
  - ii. Copy of National Tax Number certificate
  - iii. Sales Tax Registration Certificate.
17. Properly sealed tenders should reach by 05-12-2016 at 10:30 hours which will be opened on the same date at 11:30 Hours.
18. The department reserves the right to accept or reject any or all tenders or a part of the tender, the reasons of which will be communicated to the vendor, if required.
19. This tender is available on PPRA website as well as Pakistan Post Website [www.pakpost.pk](http://www.pakpost.pk)

  
(LALAHRUKH DHAR)  
SENIOR INSTRUCTOR-I